



**CITY OF CUPERTINO**  
**PARKS AND RECREATION COMMISSION**

**Community Hall**  
**10350 Torre Ave, Cupertino, CA**

**Thursday, March 2, 2017**

**7:00 PM**

**SPECIAL MEETING**

**MINUTES**

**CALL TO ORDER**

Chair Davis called the meeting to order at 7:02 p.m. in the Community Hall, at 10350 Torre Ave, Cupertino, CA.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Commissioners present: Carol Stanek, Judy Wilson, Helene Davis, Neesha Tambe

Staff present: Jeff Milkes, Gail Seeds, Barbara Banfield, Kevin Khuu

**APPROVAL OF MINUTES**

1. Regular Meeting of February 2, 2017 – Commissioner Stanek requested to amend to minutes, to change the name of the adjourning commissioner to Chair Davis. Commissioner Wilson moved to approve the amended minutes of February 2, 2017. Vice Chair Tambe seconded. Motion carried unanimously.

**ORAL COMMUNICATIONS**

None

**STAFF REPORTS/UPDATES**

2. Director's Report - Jeff Milkes re-capped events that happened in February:
  - Staff has been working on the 2018 budgets for operating costs and capital improvements.
  - Sports fields have been closed since the middle of January due to the recent rain.
  - Upcoming events – 4/9 Teen Hackathon, 4/15 Big Bunny 5k (1500 estimated attendees) and 4<sup>th</sup> of July. Discussion followed about the fields and the Teen Hackathon.

Anooj Vadokar, from the Teen Commission, confirmed the April 9<sup>th</sup> date for the event and gave information about the event to the commission.

## **OLD BUSINESS**

### 3. Citywide Parks, Open Space and Recreation Master Plan Update

Geoff Paulsen, from the Cupertino Planning Commission, expressed support of the master plan project.

Gail Seeds presented the schedule to the commission, highlighting the details of future events and workshops. Requested comments and feedback from the commission about forming an advisory group. Discussion followed. The commission supported the idea. Chair Davis suggested including dog owners to the group and to increase community input per the Mayor's direction. Vice Chair Tambe suggested reaching out to the younger generation for input as well. More details to follow in April.

Gail also requested that a Special Meeting be called for mid-April for updates on the Master Plan. The commission decided and confirmed the date of April 17<sup>th</sup> at 7pm.

### 4. Recreation Department Re-Organization Update

Jeff Milkes presented the current Recreation Department Organization chart to the commission and elaborated on the changes and updates.

### 5. 2016-2017 Commission Work Plan

The commission reviewed the work plan, highlighting the additions and changes. Jeff Milkes requested to move the Library Agreement item to April or May. Chair Davis and Commissioner Stanek confirmed to remove the Hills of Vallco, the Oaks, and Mid-Peninsula Open Space District, and to add the Special Meeting for April 17<sup>th</sup> to the work plan.

## **NEW BUSINESS**

### 6. Library Agreement

Postponed to April or May meeting.

### 7. Grassroots Ecology

Barbara Banfield introduced Alex Von Feldt and Jeremy Merckling from Grassroots Ecology to the commission and asked for their input and recommendation on what direction to take with the City's partnership with them.

Alex and Jeremy presented a PowerPoint presentation to the commission about their work with the City of Cupertino, highlighting past achievements and future plans for the Stevens Creek Corridor.

Barbara Banfield showed support and emphasized the benefits the City has attained by working with Grassroots Ecology. Discussion followed.

Anne Ng, a Cupertino resident and volunteer with Grassroots Ecology, encouraged the commission to recommend continuing the partnership with Grassroots Ecology.

The commission discussed the options. Jeff Milkes confirmed that with the commission's recommendation, staff would build a budget project and present it to the City Manager and City Council for consideration. The commission showed support of continuing the partnership with Grassroots. Commissioner Wilson motioned to recommend funding an additional \$40,000 annually for the partnership. Vice Chair Tambe seconded. Motion carried unanimously.

8. Accreditation Process

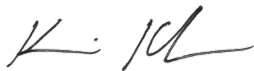
Jeff Milkes presented to the commission about the process and highlighted the benefits to the Recreation department.

**COMMISSION REPORTS**

Vice Chair Tambe received complaints about the sports fields being closed. Commissioner Stanek attended the State of the City on March 1<sup>st</sup> and agreed with the Mayor about moving forward from the previous year. Commissioner Wilson ran the State of the City Event. Chair Davis also attended the State of the City and the Mayor's meeting, reiterating the Mayor's emphasis on community outreach and inclusivity with the Master Plan and mentioned that planning is forming a citizen's advisory group regarding Vallco Mall.

**ADJOURNMENT** – Chair Davis adjourned the meeting at 9:10 p.m.

Respectfully submitted,



Kevin Khuu, Administrative Assistant  
Recreation and Community Services Department  
*Minutes approved at the 04.06.17 regular meeting*